	TRADEWINDS PLANTATION BERHAD	Document No	FM-SYS-11
	WHISTLEBLOWING FORM	Revision No	00
		Effective Date	1st June 2020
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## 1 GENERAL INFORMATION

IDENTITY OF WHISTLEBLOWER (This section may be left blank if the reporter wishes to remain anonymous)	
Name	
Designation	
Company/Location	
Contact Number	
Email Address	
SUSPECT'S INFORMATION	
Name	
Designation	
Department/Division	
Contact Number	
Email Address	

## 2 WHISTLEBLOWER STATUS

Is the Whistleblower willing to provide a written report : Yes / No

Is the Whistleblower requesting / willing to anonymous his identity : Yes / No

Whistleblower's address that can be contacted / reached for follow-up / investigation :

## 3 CATEGORIZATION OF WHISTLEBLOWER & INFORMATION


The category of offense that committed:

a. Corruption : Yes / No

b. Cheating : Yes / No

c. Dishonesty : Yes / No

d. Unlawful acts (including theft, the use of violence against employees or leaders, extortion, illegal drug use, abuse and other criminal act) : Yes / No

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- e. Taxes or other legislative or administrative violations (e.g. environmental abuse, Price mark-up, receive kick-backs, under invoicing, costs manipulations, etc.) : Yes / No
- f. Corporate Ethics Code or decency norms violations, in general : Yes / No
- g. Dangerous/endanger acts that can impact to safety and occupational health or jeopardize the security of the Company : Yes / No
- h. Actions that may cause financial or non-financial losses to the Company or detrimental to the interests/images of the Company/group of companies : Yes / No
- i. Violations of the Company's Standard operating procedures (SOP), especially related to the procurement of goods and services, the provision of benefits and remuneration : Yes / No

**Note:**

Please circle the relevant "Yes" or "No", as appropriate (can be more than one)

**Remarks:**

Whistle-blowers are encouraged to voluntarily provide additional narrative remarks/descriptions:

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**4 SUPPORTING EVIDENCE FROM WHISTLEBLOWER**

Notes (e.g. Accounting & Finance)	<input type="checkbox"/>	Email	<input type="checkbox"/>
Letter/memo	<input type="checkbox"/>	Photo	<input type="checkbox"/>
Document / transaction voucher	<input type="checkbox"/>	Statement from Witness (es)	<input type="checkbox"/>
Contract	<input type="checkbox"/>	Others (please elaborate)	<input type="checkbox"/>

**Note:** Please tick appropriate box/boxes (tick all that apply, can be more than one) of the above list of items. Uploading of relevant supporting evidence can be performed at the TPB website).

All information provided by the Whistleblower will be stored and withheld by the Group/Company. Slander or false reporting by Whistleblower will result in the Whistleblower losing the protection right and be threatened with sanctions in accordance with applicable legislation(s).